



# WASHOE COUNTY

"Dedicated To Excellence in Public Service"

www.washoecounty.us

CM/ACM \_\_\_\_\_  
Finance \_\_\_\_\_  
DA \_\_\_\_\_  
Risk Mgt. \_\_\_\_\_  
HR \_\_\_\_\_  
Other \_\_\_\_\_

## STAFF REPORT

BOARD MEETING DATE: June 23, 2015

**DATE:** June 11, 2015

**TO:** Board of County Commissioners

**FROM:** Julie Skow, Assistant to the County Manager  
328-2002; jskow@washoecounty.us

**THROUGH:** John Slaughter, Washoe County Manager

**SUBJECT:** Recommendation to reappoint two individuals to the Washoe County Advisory Board to Manage Wildlife, Michelle Spencer and Sean Shea, with terms to expire July 1, 2017. (All Commission Districts.)

### SUMMARY

On July 1, 2015 terms for Michelle Spencer and Sean Shea will expire for the Washoe County Advisory Board to Manage Wildlife. A recommendation to re-appoint both to a second term is scheduled for consideration on June 23, 2015.

### PREVIOUS ACTION

March 26, 2014 Mr. John Reed resigned from his position on the Washoe County Advisory Board to Manage Wildlife. The Board appointed Catherine Smith to fill that unexpired term to June 30, 2016.

Mr. Rex Flowers' second term on the Washoe County Advisory Board to Manage Wildlife will expired July 1, 2014. The Board appointed William Gordon "Butch" Tamblyn with term to expire June 30, 2016.

August 27, 2013 - Reappointed Mr. John Reed and appointed Mr. Miles Humphreys Jr. with terms to expire July 1, 2016.

June 26, 2012 - Appointed Mr. Sean Shea and Ms. Michelle Spencer with terms to expire July 1, 2015.

May 24, 2011 - Reappointed Mr. Rex Flowers, with term to expire July 1, 2014.

AGENDA ITEM # 5J1

## **BACKGROUND**

Per Nevada Revised Statutes 501.265 and 501.270, individuals appointed must be citizens of Nevada and bona fide residents of the county from which appointed and be hunters, trappers or anglers or engaged in ranching or farming in the county. Members are appointed upon recommendation of the organized sportsmen and residents of the county. Letters were sent to the various organized sportsmen and residents of Washoe County.

Effective July 1, 2013, per AB168 passed by the Legislature, membership of each county advisory board to manage wildlife to include one qualified member who represents the interest of the general public.

Applications have been received from two individuals:

Sean Shea  
Michelle Spencer

## **FISCAL IMPACT**

No fiscal impact to the Washoe County budget.

## **RECOMMENDATION**

It is recommended that the Board of County Commissioners reappoint two individuals to the Washoe County Advisory Board to Manage Wildlife, Michelle Spencer and Sean Shea, with terms to expire July 1, 2017.

## **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be "move to reappoint two individuals to the Washoe County Advisory Board to Manage Wildlife, Michelle Spencer and Sean Shea, with terms to expire July 1, 2017.



# Washoe County Community Service Application

## CITIZEN ADVISORY BOARD

Volunteer ... Make a Difference in Washoe County!

Please complete the following application to indicate your interest in a position on a Washoe County Board or Commission. Your application will be kept on file for 42 months. You will need to reapply after that time if you still wish to be considered for a position. Applications may also be obtained on our website at [www.washoecounty.us/citizens](http://www.washoecounty.us/citizens)

Is there a specific Citizen Advisory Board vacancy you are applying for?  Yes  No  
 If yes, which one? Washoe County Advisory Board to  
MANAGE WILDLIFE

Your Name: Michelle Spence

### Residential Home Address

Address: 895 Promedio Ct  
 City: Sparks State: NV Zip: 89420  
 Assessor's Parcel Number if known:  
 Home Phone: 75-666-0704 Cell Phone: 75-391-9154  
 E-mail: mich.spence@yahoo.com

### Mailing Address (if different from residential home address)

Address:  
 City: State: Zip:

### Occupation and Business Address

Job Title: Pragma Customer Assoc  
 Business Name: Publicis  
 Address (Street and/or P.O. Box): 1000 Floral Vale Blvd  
 City: Arden State: PA Zip: 19067  
 Assessor's Parcel Number if known:  
 Business Phone: 866-797-3420  
 E-mail: Michelle.Spence@astrazenebalom

### Registered Voter

Are you registered to vote in Washoe County?  Yes  No  
 The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.

How long have you lived in your area? (Years/Months) 46 yrs 11 mos  
 How long have you lived in Washoe County? (Years/Months) 46 yrs 11 mos  
 Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?  Yes  No  
 If yes, please list conviction dates and nature:

Please print or type, and complete the form entirely.

March 2013

Briefly, in your own words explain why you would like to be appointed to the Board or Commission.

I have currently served my first 3 year term & would like to serve a second term. I feel there is still much input needed from my point of view in managing wildlife. Its important to maintain & preserve for future generations

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

already a washoe CAB member.  
bachelor's in Business mgmt.  
hunter  
member of the trappers assoc.

List your community and/or civic involvement history.

~~member~~  
washoe CAB member

Please list the name and phone number of any personal references that we may contact.

Joel Blakeslee, Mt. Trappus Assn, 742-1308  
Jennifer VanDyne, 691-7902  
Ben Muttley 338-4570

Please attach any additional information you wish.

I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. [If appointed to a Citizen Advisory Board (CAB), I agree to attend a CAB new member orientation session and open meeting law training within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the Citizen Advisory Board.]

Signature: \_\_\_\_\_

*Michelle D Spreen*

Date: \_\_\_\_\_

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Manager's Office

Attention: Constituent Services

P.O. Box 11130, 1001 E. Ninth Street, Room A201, Reno, NV 89520-0027

FAX: (775) 328-2491

Andrea Tavener— Phone: (775) 328-2720; Email: [atavener@washoecounty.us](mailto:atavener@washoecounty.us)

Sarah Tone— Phone: (775) 328-2721; Email: [stone@washoecounty.us](mailto:stone@washoecounty.us)

Date Received: \_\_\_\_\_

Commission District: 1 2 3 4 5

Appointed to: \_\_\_\_\_

Jurisdiction: RN/SP/WC

Appointed to: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

*Thank you for your interest in Washoe County Government!*

**This document is part of the public record  
and is available for public review.**



# Washoe County Community Service Application

Volunteer ... Make a Difference in Washoe County!

Please complete the following application to indicate your interest in a position on a Washoe County Board or Commission. Your application will be kept on file for 42 months. You will need to reapply after that time if you still wish to be considered for a position. Applications may also be obtained on our website at [www.washoecounty.us/citizens](http://www.washoecounty.us/citizens)

Is there a specific Board or Commission vacancy you are applying for? If yes, which one?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<i>WASHOE COUNTY ADVISORY BOARD TO MANAGE WILDLIFE</i>	

Your Name:	<i>SEAN SHEA</i>
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### Residential Home Address

Address: <i>10760 SANTA FE ROAD</i>		
City: <i>RENO</i>	State: <i>NEVADA</i>	Zip: <i>89508</i>
Assessor's Parcel Number if known:		
Home Phone: <i>775-323-9090</i>	Cell Phone: <i>775-232-3025</i>	
E-mail: <i>SEAN@THEHEADMASTER.COM</i>		

### Mailing Address (if different from residential home address)

Address:		
City:	State:	Zip:

### Occupation and Business Address

Job Title: <i>MASTER GUIDE / TAXIDERMIST</i>		
Business Name: <i>THE HEAD MASTER</i>		
Address (Street and/or P.O. Box): <i>SAME</i>		
City:	State:	Zip:
Assessor's Parcel Number if known:		
Business Phone:		
E-mail:		

### Registered Voter

Are you registered to vote in Washoe County?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
The Washoe County Commission requires that a person be a registered voter in Washoe County (if eligible to vote) to be considered for membership on a Citizen Advisory Board. This requirement may be waived on a case-by-case basis by the County Commission.	

How long have you lived in your area? (Years/Months)	<i>6 yrs</i>
How long have you lived in Washoe County? (Years/Months)	<i>47 yrs 6 months</i>
Have you ever been convicted of a felony or misdemeanor other than minor traffic violations?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, please list conviction dates and nature:	

Please print or type, and complete the form entirely.

March 2013

Briefly, in your own words explain why you would like to be appointed to the Board or Commission.

I HAVE SERVED ON THE ADVISORY BOARD TO MANAGE WILDLIFE FOR ALMOST THREE YEARS. I HAVE SERVED AS THE CHAIR FOR ALMOST TWO OF THE THREE YEARS. I WOULD LIKE TO SERVE FOR THREE MORE TO SERVE THE MAX ALLOWED OF SIX. MY BACKGROUND AS A BIOLOGIST AND MY INTEREST IN WILDLIFE AND WILDLIFE ISSUES WOULD ALLOW ME TO HAVE INSIGHT ON THE BOARD.

Describe your qualifications for this appointment, including, but not limited to your educational background, professional background and awards/honors.

GRADUATED FROM UNR IN 1990 WITH A BS IN WILDLIFE RESOURCES. I WORKED FOR THE U.S. BIOLOGICAL SURVEY FOR TWENTY-TWO YEARS AS A RESEARCH BIOLOGIST WITH PROJECTS ALL OVER THE WEST COAST.

List your community and/or civic involvement history.

I VOLUNTEER MANY HOURS A YEAR TO THE NEVADA DEPT. OF WILDLIFE AND TO WILDLIFE IN GENERAL. I ATTEND EVERY STATE WILDLIFE COMMISSION MEETING THAT I CAN.

Please list the name and phone number of any personal references that we may contact.

Rex FLOWERS - 775-722-4506  
Jim Nelson - 775-721-1930  
Judi CARON - 775-772-6028

Please attach any additional information you wish.

By checking this box and submitting this application, I agree to the following terms. I understand the role and responsibilities of membership on this board or commission and am willing to serve. If appointed, I will attend required meetings and training and will adhere to pertinent bylaws. I understand that some appointments require a Financial Disclosure Form to be submitted to the Nevada State Ethics Commission. I certify that, to the best of my knowledge, the information I have provided in this application is true and correct. If the information provided is false or incomplete, it shall be sufficient cause for disqualification or removal. [If appointed to a Citizen Advisory Board (CAB), I agree to attend a CAB new member orientation session and open meeting law training within six months of my appointment. I understand that failure to comply with this requirement will result in automatic removal from the Citizen Advisory Board.]

Date:

5/12/2015

**PLEASE RETURN THE APPLICATION TO:**

Washoe County Manager's Office  
P.O. Box 11130, 1001 E. Ninth Street, Room A201, Reno, NV 89520-0027  
Phone: (775) 328-2720; FAX: (775) 328-2037; Email: [cab@washoecounty.us](mailto:cab@washoecounty.us)

Date Received: \_\_\_\_\_

Commission District: 1 2 3 4 5

Appointed to: \_\_\_\_\_

Jurisdiction: RN/SP/WC

Appointed to: \_\_\_\_\_

Date of Appointment: \_\_\_\_\_

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